

2018 CBAA CONFERENCE

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THE
DATE!

8-10 NOVEMBER
2018

CBAA
CONFERENCE

www.cbba.org.au/conference

THE LARGEST ANNUAL GATHERING OF COMMUNITY BROADCASTERS



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2018 CBAA CONFERENCE



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NOW:

10 good governance tips for community radio boards and committees

COMING UP:

25 July ACMA Licence Renewal 101

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WEBINAR

NOW:

10 good governance tips for community radio boards and committees

PRESENTED BY:

Jon Bisset
CBAA CEO

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WEBINAR

NOW:

10 good governance tips for community radio boards and committees

IN THIS SESSION, YOU WILL:

Engage with basic concepts of good governance as a community broadcaster

Be presented with 10 tips that your station can implement now

Have the opportunity to put forward questions

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COMMUNITY RADIO STATION HEALTH CHECK

The CBAA's Community Radio Station Health Check is an online self-assessment tool designed to help community radio leaders evaluate their station's governance and plan for the future.

<https://www.cbaa.org.au/community-radio-station-health-check>

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1

Hold a planning day

Knowing which direction your station is going in is vital.

Hold an annual planning day to develop a new, or update your existing, strategic plan.

Consider all relevant stakeholders.

Resource:

<https://www.cbaa.org.au/resource/strategic-and-organisational-planning>

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2

Have appropriate minutes

Minutes should reflect the decisions made and the reasons for the decisions.

Should not reflect how board members voted unless requested.

Board minutes are confidential to the board.

Resource:

<https://www.cbaa.org.au/resource/runnig-effective-board-meetings>

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3

Communicate the board's decisions

Communicate your board's work and role.

This ensures confidence, acceptance and stable governance.

A positive, stable image will also appeal to future board members.

Resource:

<https://www.cbaa.org.au/resource/seeking-feedback-stakeholders>

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4

Review your constitution every few years

Constitutions should be updated to reflect your changing station needs.

Resource:

<https://www.cbaa.org.au/resource/changing-stations-rules-or-constitution>

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5

Ensure balance between Board turnover/continuity

There should be new board members every few years.

Balance this with maintaining institutional knowledge.

Suggested: maximum 10-12 year terms

Resource:

<https://www.cbba.org.au/resource/good-governance-principles-and-guidance-not-profit-organisations>

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6

Stagger terms

Lessens the probability of all board members leaving at once.

e.g. three directors elected every year for a two-year term

Resource:

<https://www.cbba.org.au/resource/good-governance-principles-and-guidance-not-profit-organisations>

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7

Have term limits on President & Office Bearers

In most stations with enough members, there are potential new presidents.

This injects new ideas and a fresh new enthusiasm and excitement.

Resource:

<https://www.cbaa.org.au/resource/good-governance-principles-and-guidance-not-profit-organisations>

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Expect quality and timely financial reports

Boards need to receive timely, accurate and clear financial reports.

Resource:

<https://www.cbaa.org.au/resource/guide-community-financial-officers>

<https://www.cbaa.org.au/resource/interpreting-financial-statements>

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9

Avoid having an 'inner-board'

For matters that genuinely need board approval, ensure that all members are asked rather than a select few.

Resource:

<https://www.cbaa.org.au/resource/board-culture-and-ethics>

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10

Aim for a board size of 7-9

Research shows that the average ideal size is 7-9 board members.

Resource:

<https://www.cbaa.org.au/running-your-board-or-committee>

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BONUS TIP!

Ensure the right behaviours

Do people act in accordance with your values, vision & purpose?

Resource:

<https://www.cbaa.org.au/resource/board-culture-and-ethics>

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THANK YOU FOR JOINING US

DON'T MISS OUR NEXT WEBINAR:

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